



BOARD MEETING 2021-Q1
February 18, 2021 12:00 PM – 2:00 pm
ZOOM Meeting

	Kelly Morgan (B)	x	Doug Eberlein (B)	x	Andy Owens (B)
x	Robert Westerman	x	Mike Lehman	x	Mike Hicks
x	Joe Benetti (B)	x	Debbie Sargent		John Whiteley (B)
x	Bryan Grummon (B)	x	Ali Mageehon	x	Wayne Patterson
x	Georgia Nowlin (B)		Amy Kincaid		Neal Brown (B)
	Courtney Niebel	x	Marcia Hart	x	Robin Van Winkle
x	Stephanie Smith (B)				

MINUTES

1. Meeting called to order at 12 noon by Joe Benetti. 14 members were present, making up 73% of total members with more than 25% representing Businesses. Quorum confirmed.
2. **PUBLIC COMMENT SESSION:** No Public Comment Presented

BOARD ACTION ITEMS

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3. **DISCUSSION AND POSSIBLE ACTION:** Consent Agenda (Approved with One Motion)
 - Meeting Minutes – November 19, 2020
 Motion by Doug Eberlein and 2nd by Robert Westerman to approve consent agenda. Motion carried unanimously.
 4. **DISCUSSION AND POSSIBLE ACTION:** Strategic Plan; *Annie Donnelley*
Review of current updates to strategic plan and timeline for further addendums. No action required.

BOARD DEVELOPMENT/COMMUNITY UPDATE

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5. **INFORMATION:** COVID-19; *SOWIB Staff*
 - PPE-Business Oregon Allocation – *Kyle Stevens* presented distribution data.

- Skillhub-Serving Customers in the current environment. *Tina Carpenter* described how SOWIB will collect data and triage services.
- Healthcare Workforce Needs-*Kyle Stevens* discussed CNA training needs and developing partnerships.
- Layoff Aversion-Restaurant Industry Support- *Kyle Stevens* summarized partnerships with local county public health, municipalities, and chambers to support local restaurants.
- Vaccination Campaigns – *Kyle Stevens* described SOWIB efforts to anticipate and respond to needs as they unfold.
- Recovery Workforce Planning
- Youth Request for Proposal; *Rena Langston* described proposal, timeline, and request for board volunteers to serve on proposal review committee.

6. INFORMATION: SOWIB Projects Update; *SOWIB Staff*

- Coast Trucking School – *Kyle Stevens* noted 24 students have completed, 100% pass rate. Described strengths of trainer and continued employer satisfaction with curriculum/outcomes of program.
- Douglas Fire Recovery - *Rena Langston* highlighted grant process and initial setbacks with Pacific Power having crews in place already. Shifted crews to parks, BLM land, and then plan to move back to DF&W lands.

STANDING REPORTS

7. INFORMATION: Performance and Enrollment Comparisons;

Rena Langston reviewed data this year as compared to last year. Partners are performing better in 2020 than 2019 despite COVID restrictions and downturn in participants seeking services.

8. INFORMATION: Service Provider Update, WSO/HIPPO; *Chelsea Corliss*

SCB is active in meeting needs of businesses and customers, using social media and texting those who were losing unemployment benefits. Described Service Ambassador position, with role of triaging participants and fast track placements as needed. Youth and Business services activities summarized. Social media reached 1000 individuals last week for Roseburg Forest Products Instant Interview event. In-School Youth program slowed due to COVID restrictions on school activities that place youth in a work setting.

9. INFORMATION: One-Stop Operator Update, *Kendall Lenhares*

Introduction and description of role, as well as 2020 snapshot of work with leadership teams in WorkSource areas. Noted 2020 as the year of the pivot in responding the guidance, county ratings, and multiple entities.

10. INFORMATION: Finance Update, *Angie Billings* referenced finance report in the board packet, noting that so far \$780,000 has been awarded in Disaster related

funding. Request for volunteers for a Board Finance Committee to review and make recommendations on finance related topics.

11. INFORMATION: Apprenticeship Update; *Alane Jennings/Kyle Stevens*
125 apprentices to date, continued expansion into Hood River and Deschutes Counties and maintaining 100% pass rate on CCMA exam.

12. INFORMATION: Executive Director Report; *Kyle Stevens*
Summary of 2020 successes with highly involved board and proactive staff. Three county area has a significant number of job openings, despite economic downturn. Messaging: **If it is safe for you to return to work, we can help you access resources toward employment.** We will also be working on updating required board membership in the coming year.

Executive Session – Executive Director Review

Return to Regular Session

Meeting Adjourned at 1:40 pm.