Questions & Answers

Request For Proposal #21-507

Youth Services

4/2/21

1. **QUESTION:** Can you provide a definition of Training, Tuition & Books?   Are these training related supports? i.e. scrubs, tools required for training, ODOT physical, testing fees directly, and other costs directly related to a Training Service but not paid to the eligible training provider under the ITA?

And

Adult Education & Literacy including: English Language acquisition; Integrated Education and Training Programs; and workforce preparation activities as defined under WIOA sec. 203(17)

**ANSWER:**  WIOA training services for eligible participants are used to purchase training services from eligible training providers, including training related expenses such as tools, uniforms, supplies, etc. that are required for participation in training.

Workforce Preparation has been added to the budget as a separate line item (34) (updated on site 4/1/21) and would include those expenses related to Adult Education & Literacy along with critical thinking skills, digital literacy skills and self-management skills.

1. **QUESTION:** Where do incentives go on the budget form?

**ANSWER:** Youth incentives will be included in the Support Services line item (35) of the budget.

1. **QUESTION:** Where do work experience wages go on the budget form?

**ANSWER:** Work Experience has been added to the budget as a separate line item (32) (updated on site 4/1/21).

1. **QUESTION:** Confirming a budget narrative is not being requested.

**ANSWER:** A budget narrative has not been requested, howeverplease include detailed description or narrative for any “other” items added.

1. **QUESTION:** Are you wanting a description of the positions incorporated in the narrative form to 4(d) and 4(g) responses?  OR Are you looking for us to attach the HR job descriptions and if so, does it count against the optional 3 attachments?

ANSWER: Brief descriptions should be included in the narrative form in responses to 4(d) and 4(g). The direction of including job descriptions as a part of the Program Oversight of the budget have been removed. (updated on site 4/2/21)

1. **QUESTION:** Confirming there is no single dollar amount the SOWIB is asking responders to balance their budgets to, just somewhere within the parameters of $243,200-$243,485 for in-school and somewhere within the parameters of $412,399 - $418,200 for out-of-school.

**ANSWER:** Correct, responders are expected to submit a proposal and budget that align within the range posted in the RFP.

1. **QUESTION:** Is the function of business services and employer engagement included in the 6 Youth FTE?

**ANSWER:** No, business services are not included in this RFP. Employer engagement will occur as an element of youth plan development and placement.