



BOARD MEETING
November 16, 2017
Umpqua Business Center
522 SE Washington
Roseburg, OR 97470

AGENDA

1. Call to Order and Confirmation of Quorum
2. **PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

BOARD ACTION ITEMS

3. **DISCUSSION AND POSSIBLE ACTION:** Review and approve board meeting minutes from August 17, 2017, *Lisa Crockett*
4. **DISCUSSION:** Presentation on Roseburg Salsa Company's youth work experience program, *Kyle Stevens*
5. **DISCUSSION:** Introduction of new SOWIB board members, *Jake McClelland*
6. **DISCUSSION AND POSSIBLE ACTION:** Nominate and elect SOWIB board officers, *Jake McClelland*
7. **DISCUSSION AND POSSIBLE ACTION:** Review, discuss and approve SOWIB staff handbook, *Jake McClelland/Angie Billings*
8. **DISCUSSION AND POSSIBLE ACTION:** Review, discuss and approve proposed 2018 board meeting schedule and plan, *Jake McClelland*
9. **DISCUSSION AND POSSIBLE ACTION:**

BOARD DEVELOPMENT/COMMUNITY UPDATE

9. **INFORMATION:** Update on SOWIB's efforts to help establish a registered apprenticeship program for Clinical Medical Assistants, *Jake McClelland/Kyle Stevens*
10. **INFORMATION:** Overview of Colorado's CareerWise program and discussion of applicability to Southwestern Oregon, *Jake McClelland/Kyle Stevens*

STANDING REPORTS

11. INFORMATION: Performance/Monitoring Update, *Kyle Stevens*

12. INFORMATION: Fiscal Update, *Angie Billings*

13. INFORMATION: Local Leadership Team Update, *Debbie Sargent/Susie Yeiter*

14. INFORMATION: Regional Economist/Analyst Update, *Annette Shelton-Tiderman/Kale Donnelly*

15. INFORMATION: Executive Director Report, *Jake McClelland*