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**BOARD Meeting**  
**November 21<sup>st</sup>, 2019**  
**10:00 am – 12:00 pm**  
Seven Feathers Casino Resort  
Azalea Room  
146 Chief Miwaleta Lane  
Canyonville, OR 97417

## **AGENDA**

1. Call to Order and Confirmation of Quorum
2. **PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

## **BOARD ACTION ITEMS**

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3. **DISCUSSION AND POSSIBLE ACTION:** Consent Agenda (Approved with One Motion)
  - Minutes of August 15, 2019 Board Meeting
  - Program Year 19– Performance
  - Finance Report
4. **DISCUSSION AND POSSIBLE ACTION:** Update SOWIB Policies – Review and approval of changes, updates and clarifications of administrative and program policies; *Rena Langston & Angie Billings*
5. **DISCUSSION AND POSSIBLE ACTION:** SOWIB Monitoring Recommendation. Review and approval of changes, updates, and amendments to SOWIB Bylaws, Governance agreement, Consortium Agreement, Appointment and Nomination process. Discussion around the creation of an attendance policy for SOWIB Board Members. Additional recommendations may be discussed if received before the meeting; *Rena Langston, Angie Billings, Tina Carpenter & Kyle Stevens*
6. **DISCUSSION AND POSSIBLE ACTION:** SOWIB Election of officers and discussion on required committees; *Kyle Stevens*
7. **DISCUSSION AND POSSIBLE ACTION:** SOWIB Audit Report; *Lonnie Rich, Angie Billings*

## **BOARD DEVELOPMENT/COMMUNITY UPDATE**

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**8. INFORMATION:** Presentation and update on SCBEC's activities.

**STANDING REPORTS**

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**9. INFORMATION:** Medical Assistant Apprenticeship Update; *Alane Jennings*

**10. INFORMATION:** Local Workgroups Update; *Tina Carpenter*

**11. INFORMATION:** Executive Director Report; *Kyle Stevens*